



Capper Avenue, Hemswell Cliff, Gainsborough, Lincs, DN21 5XS, Tel. 01427-668383
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Executive Headteacher: Mrs K Lakin

After School Club

Friday 29th September 2023

Dear Parents/Carers,

After School club will continue to run this academic year. After School Club will start at 3.15pm until 5.30pm if required.

Children **MUST** be booked into after school club in advance and the charges are as follows:

3.15 pm – 4.30pm = £4.00

3.15 pm – 5.30pm = £7.50

The booking form must be completed on a weekly/termly basis. This form **MUST** be sent back into school by **THURSDAY** morning and include payment. This will ensure your child has a place at club for the following week and we meet Safeguarding and Health and Safety regulations regarding ratios of staff to children.

The club is run by a paid member of staff, who will arrive to run the club if a child/children are booked in.

Please remember that the booking form **MUST** be made the week in advance, along with payment. This form **MUST** be sent back into school by **THURSDAY morning and include payment.**

If your child is not booked in they will not be allowed to stay for After School club.

Please complete the booking form below and return to the school office with payment.

Kind regards

Mrs Dean
School Business Manager



Values-based Education
IVET Quality Mark



After School Club Booking Form

3.15pm – 5.30pm Monday to Friday

Please write the name of your child/children in the session boxes that you wish your child/children to attend.

Week Commencing _____

Day	3.15 pm – 4.30pm	3.15 – 5.30pm
Monday		
Tuesday		
Thursday		
Friday		

Unfortunately, we cannot offer after school club on a WEDNESDAY.

Signed by parent _____

Dated _____

Forms MUST be returned by Thursday morning for the following week.

PLEASE REMEMBER ONCE YOUR CHILD IS BOOKED IN AMMENDMENTS CANNOT BE MADE.

Thank you for your continued support.

